

# CONSTRUCTION SITE RISK ASSESSMENT



ROMERO  
INSURANCE BROKERS

<b>Company:</b> Romero Risk Management	<b>Location / Area:</b> Construction Sites	<b>Overall Risk Rating:</b> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <input checked="" type="checkbox"/>
<b>Task:</b> Coronavirus (COVID-19)	<b>Date of Initial Assessment:</b> 1 <sup>st</sup> April 2020	<b>Frequency of Review:</b> Ongoing – as per government guidance updates

Person at Risk	Hazard	Potential Risk/Harm	Risk Rating Without Controls			Controls Used	Risk Rating With Controls			Action Ref No.
			L1	S1	RR1		L2	S2	RR2	
Employees, other contractors and the general public	Contracting or spreading Coronavirus (COVID-19) <b>Whilst planning and travelling to site</b>	If contracted symptoms include a dry consistent cough and flu like conditions. This can lead to respiratory problems which can cause hospitalisation and severe ongoing medical conditions.	5	3	15	<p>Work is only planned and undertaken in line with government's current guidelines (absolutely necessary). Workforce are consulted / selected to ensure employees do not fall into a category where they should not be working under government guidelines (if in doubt seek medical advice), including:</p> <ul style="list-style-type: none"> <li>◆ Vulnerable / At Risk staff which may include pregnant women, persons over 70, persons receiving treatment which reduces effectiveness of immune system, persons who have a chest / respiratory conditions or other health conditions.</li> <li>◆ Showing signs / symptoms of the onset of the virus.</li> <li>◆ Have family with signs and symptoms.</li> <li>◆ Been in contact with persons who have the virus.</li> </ul> <p>Travelling to and from sites is undertaken in individual vehicles where possible maintaining social distancing. Public transport is to be avoided.</p> <p>Staff travelling are aware of their company duties regarding lone working arrangements.</p> <p>Staff aware to maintain company vehicles in a good clean state with antibacterial wipes provided and increased cleaning of controls undertaken where vehicle is shared.</p> <p>Staff to liaise with sites ensuring suitable parking facilities are made available.</p>	5	1	5	01

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						<p>Employees issued with work order for essential works to evidence should stop checks be completed.</p> <p>Where stopping to collect goods drivers to restrict contact with supplier's personnel following social distancing rules and wear suitable PPE such as handling gloves to prevent spread of infection.</p> <p>Washing/cleaning hands before and after handling essential.</p>				
Employees, other contractors and the general public	Contracting or spreading Coronavirus (COVID-19) <b>When accessing sites</b>	If contracted symptoms include a dry consistent cough and flu like conditions. This can lead to respiratory problems which can cause hospitalisation and severe ongoing medical conditions.	5	3	15	<p>Liaise with site manager at a distance preferably by phone before arriving to confirm induction / new arrangements such as:</p> <ul style="list-style-type: none"> <li>◆ Start/finish and break times maybe staggered to prevent large numbers coming into contact with each other.</li> <li>◆ Clock in facilities changed to prevent contact with surfaces. Where possible supervisor to clock all employees in.</li> <li>◆ New social distancing and hygiene arrangements for the site.</li> <li>◆ Holding critical meetings remotely using technology or outdoors following social distancing guidelines (2 metres apart)</li> </ul> <p>Parking and unloading operations to be completed with reduced contact with persons maintaining existing site controls.</p> <p>Coordinate and deliveries ensuring delivery drivers remain in their vehicles if the load will allow it and wash / clean their hands before unloading goods and materials.</p>	5	1	5	01 02

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			L1	S1	RR1		L2	S2	RR2	
Employees, other contractors and the general public	Contracting or spreading Coronavirus (COVID-19) <b>When completing site works</b>	If contracted symptoms include a dry consistent cough and flu like conditions. This can lead to respiratory problems which can cause hospitalisation and severe ongoing medical conditions.	5	3	15	<p>Non-essential physical work that requires close contact between workers should not be carried out. Social distancing of 2 meters must be maintained with any person on site. Report any concerns to site management. Work requiring skin to skin contact should not be carried out.</p> <p>Plan all other work to minimise contact between workers and subcontractors.</p> <p>Increased hand washing / cleaning is encouraged. Disposable PPE including dust masks, overalls and gloves are to be made available.</p> <p>Re-usable PPE should be thoroughly cleaned after use and not shared between workers.</p> <p>Single use PPE to be disposed of immediately after use. Stairs should be used in preference to lifts or hoists due to confines of personnel and virus.</p> <p>Increase existing housekeeping of plant and equipment cleaning down controls etc. regularly.</p> <p>Comply with site arrangements for heightened cleanliness and cleaning arrangements in toilets, welfare and work areas. Use wipes and cleaning agents provided as instructed.</p> <p>Increase ventilation to areas where possible keeping doors and windows open.</p> <p>Ensure first aid supplies contain disposable gloves, glasses / face visor.</p> <p>Reduce visits to site from other personnel unless absolutely necessary. Use technology such as video calling and imaging to communicate.</p>	5	1	5	02

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						<p>Where essential meetings are required maintain social distancing (2 metres) ideally outside or a well ventilated room.</p> <p>If somebody shows signs and symptoms whilst at work you must cease work leaving area safe. Inform manager by phone and return home immediately avoiding contact with others and reducing contact with surfaces. Liaise with your employer by phone to confirm further arrangements.</p>				

**Key**

**Likelihood of Occurrence - (L)**

Extremely unlikely	1
Unlikely	2
Likely	3
Very likely	4
Almost certain	5

**Severity of Incident - (S)**

Trivial Injury/Property damage	1
Minor / First aid injury	2
Reportable Incident	3
Major Injury	4
Fatality	5

**Risk Rating - (L) X (S)**

Low Risk Rating	1 to 6
Medium Risk / Priority	8 to 10
High Risk / Priority	12 to 25

Assessment undertaken by

Date

Assessment accepted by

Date

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# IMPROVEMENT ACTION PLAN

<b>Company:</b> Romero Risk Management	<b>Task:</b> Coronavirus (COVID-19)	<b>Overall Risk Re-Rated Following Completion of Actions</b>		
<b>Location / Area:</b> Construction Sites		Low <input checked="" type="checkbox"/>	Medium <input type="checkbox"/>	High <input type="checkbox"/>

Action Ref No.	Action Required	Individual Responsible for Action	Target Completion Date	Action Reviewed and Completed	Risk Rating (After Action)		
					L3	S3	RR
01	Ensure all employees are made aware of current government guidelines for restricting the spread of the virus. Agree work procedures which follow these guidelines providing additional cleaning agents as required.	Responsible person arranging the works	Prior to attending sites	Ongoing	1	5	5
02	Continually review government guidelines consulting with site management to ensure essential works can comply with the restrictions in place.	Responsible person arranging the works	Ongoing	Ongoing	1	5	5

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**IF YOU HAVE ANY QUESTIONS ON RISK MANAGEMENT FOR  
YOUR SITES, CONTACT THE ROMERO RISK MANAGEMENT  
TEAM ON 0113 281 8110**



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